

Our Purpose: we exist to protect, heal and nurture in the relentless pursuit of a cleaner and healthier world.

Our Fight: we have a fight on our hands. A fight to make access to the highest quality hygiene, wellness and nourishment a right and not a privilege.



Reckitt Benckiser (Bangladesh) PLC

Corporate Office: The Glass House, 9th & 10th Floors, Plot-2, Block- SE (B), 38
Gulshan Avenue, Dhaka-1212

Registered Office: 58/59, Nasirabad Industrial Area, Chittagong-4209

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the **62nd Annual General Meeting** of Reckitt Benckiser (Bangladesh) PLC will be held using **Digital Platform** (in pursuance with BSEC Order SEC/SRMIC/94-231/25, and SEC/SRMIC/94-231/91 dated 08th July 2020 and 31st March 2021 respectively) on Thursday, 30th March, 2023 at 2.30 P.M. to transact the following business:

AGENDA

1. To confirm the Minutes of the 61st Annual General Meeting held on 27th April 2022.
2. To receive and adopt the Audited Financial Statements as on and for the year ended 31st December 2022 together with the Auditors' and Directors' Report thereon.
3. To approve Dividend as recommended by the Board.
4. To elect Directors.
5. To appoint Auditors for the year 2023 and to fix their remuneration.
6. To appoint Compliance Auditors for the year 2023 and to fix their remuneration.

By order of the Board

Sd/-

Dhaka, Dated: 15th March 2023

**Mohammad Nazmul Arefin
Company Secretary**

Notes:

1. 13th March 2023 was the RECORD DATE. Shareholders whose name appeared in the Shares Register of the Company or in the Depository Register on that date will be eligible to join the AGM and receive dividend.
2. The necessary Digital Link for Joining in the audio visual meeting to be published in due course. The entire log in process along with link will be also available in Company's website <https://www.reckitt.com/about-us/reckitt-bangladesh/> on due time. The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM, members can start log into the specific link from 2.30 P.M. on 29th March 2023.
3. Pursuant to BSEC Order no. SEC/SRMIC/94-231/25, and SEC/SRMIC/94-231/91 dated 08 July 2020 and 31 March 2021 respectively, soft copy of the annual report 2022 will be sent to members through email addresses as available with the Company.

For any further clarification members may write to the following email addresses:
nazmul.arefin@reckitt.com; anisur.rahman2@reckitt.com