

Reckitt Benckiser (Bangladesh) PLC's AGM Operational Manual





Online AGM & e-voting system with this simple step for Shareholder:


Supported Browser: Latest version of


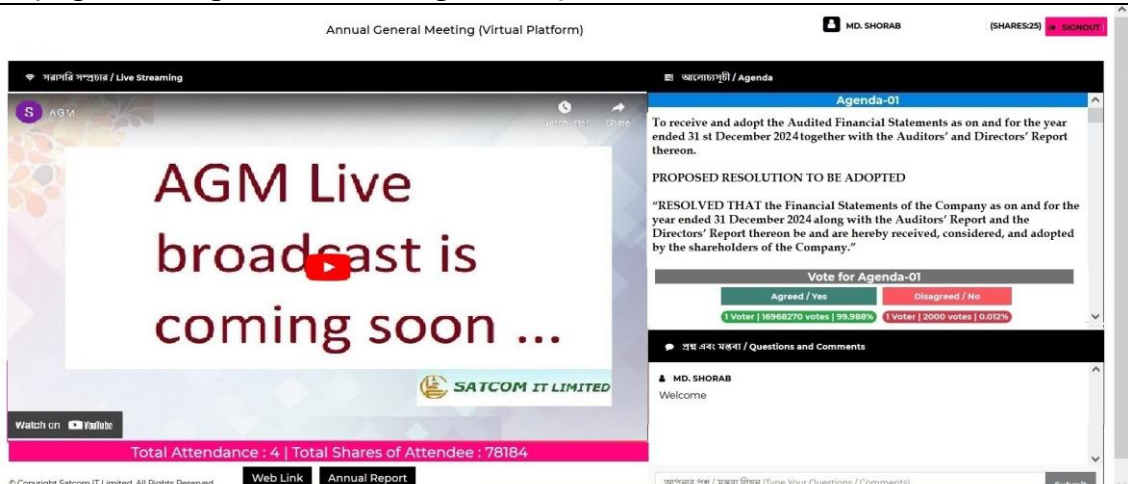
Google Chrome , Microsoft Edge , Opera , Safari , Mozilla Firefox 

Supported Device: Laptop, Desktop, Tab, Mobile (android/ iPhone)

	Log in to the link-
	https://reckitt.bdvirtualagm.com

	Log on Interface				
	<table border="1"><thead><tr><th>Before Activation</th><th>After Activation</th></tr></thead><tbody><tr><td><p>64th AGM will be held on 28th May, 2025 at 11.00 A.M.</p><p>Login process/online or e-voting option will be activated/ started from 27th May, 2025 at 10.00 A.M. and remain open up to the closure of AGM.</p></td><td><div><div>Sign In</div><div>BO/Folio/Admin/Scrutinizer ID:*</div><div><input type="text" value="Type your ID"/> Next</div><div>Web Link Annual Report Notice download User Manual</div></div></td></tr></tbody></table>	Before Activation	After Activation	<p>64th AGM will be held on 28th May, 2025 at 11.00 A.M.</p> <p>Login process/online or e-voting option will be activated/ started from 27th May, 2025 at 10.00 A.M. and remain open up to the closure of AGM.</p>	<div><div>Sign In</div><div>BO/Folio/Admin/Scrutinizer ID:*</div><div><input type="text" value="Type your ID"/> Next</div><div>Web Link Annual Report Notice download User Manual</div></div> 
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<p>Pre Registration</p> <p>Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address/mobile number mentioning their BO/Folio ID 25 hours before the AGM. (AGM will be held on Wednesday, 28th May, 2025 at 11:00 a.m. BST). Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.</p>					

	<p>Login screen:</p> <p>a) Type 16 digit BO number or Folio number*</p> <p>b) Click Next button then</p> <p>c) Number of Share(s) as on record date (i.e. 29th April, 2025)</p> <p>d) Click Login button</p>	<div>Sign In</div> <div>BO/Folio/Admin/Scrutinizer/ObserverID:*</div> <div><input type="text" value="Type your ID"/> Next</div> <div>Shares (As on Record Date)/ Password:*</div> <div><input type="text" value="Enter your Share(s) Number / Password"/></div> <div>Reset Login</div> <div>Web Link Annual Report User Manual</div>
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	<p>Shareholders can see:</p> <p>a) Live Streaming, b) Total attendance (Number of Shareholders with Total Shares), c) Agenda & Agenda wise voting result d) Question & Comments.</p>	
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Step - 5

Shareholders can do:
 Shareholders can vote (**Yes / No**) for any Agenda
 Click on **Green Button For Favor** or
 Click on **Red Button For Against**



Step - 6

Shareholders can do:
 Shareholder can submit Question or Comments.
Type your Question or Comments (English or Bangla) then click **Submit** Button.



Step - 7

Shareholders can download:
On login screen- Annual Report, Notice, User Manual & can see company's web site

Web Link	Annual Report	Notice download	User Manual
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On live streaming screen - Annual Report & can see company's web site

Web Link	Annual Report
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Step - 8

Shareholders can Sign out:
 Shareholder can **Sign out** the AGM & e-voting system

